

**Minutes of the Waukesha County Criminal Justice Collaborating Council  
Executive Committee  
January 11, 2010**

Judge Davis called the meeting to order at 8:31 a.m.

**Committee Members Present:** Judge Mac Davis (Chair), Brad Schimel, Jim Dwyer (arrived at 8:41 a.m.), Peter Schuler. **Absent:** Dan Vrakas, Sam Benedict.

**Also Present:** Rebecca Luczaj, Vanessa Allen, Sara Spaeth, Dave Krahn, Windy Jicha, Linda Witkowski, Ellen Nowak, Clara Daniels.

**Update on CDBG/CJCC Reentry Employment Services RFP & Contract**

Luczaj said proposals from WCS, WOW Workforce Development and Insight LLC were received by the November 19, 2009 deadline for the Reentry Employment Services Program. Because WCS and WOW Workforce Development proposals scored similarly, an evaluation committee comprised of Mike Giese, Sue Zastrow, Cindy Greco and Luczaj held interviews December 7, 2009. WCS was awarded the \$25K contract, which began January 4, 2010 with Melissa Emberts managing the program.

**Update on Upcoming CJCC Membership Change and Discuss Education & Public Relations Committee Chair Position**

Luczaj said Jante is retiring the first week of February leaving openings on the Education and Public Relations Committee and CJCC. According to Jante it is possible the position will not be filled for six months. Nowak said an internal staff person would be appointed for the interim. Luczaj said four people in the department will handle Jante's responsibilities until a new person is appointed to fill the position. Members of the Education and Public Relations Committee discussed the possibility of electing a committee vice chair. The vice chair could lead the committee until a permanent replacement is found. In response to Schuler's question, Luczaj said committee member Antwayne Robertson would be a natural fit for vice chair. Luczaj said the Education and Public Relations Committee will discuss the change at the meeting on January 25, 2010 and see if Robertson will accept the position of vice chair. Davis said Jante's position on the CJCC will remain open until her UW-Extension position is filled.

**Update on Plan for CJCC Coordinator Maternity Leave Coverage**

Luczaj said during her six-week maternity leave, she plans to work part-time from home to keep CJCC's momentum and flow going. Luczaj distributed and discussed a handout titled *Plan for CJCC Coordinator Maternity Leave Coverage*, which includes a list of tasks Luczaj will cover while on leave such as working with committee chairs to prepare agendas, preparing necessary handouts for meetings, posting and emailing agendas, coordinating with county board staff for meeting coverage, editing minutes, scheduling subsequent meetings, responding to emails, etc. Whenever possible, Schuler will attend CJCC committee meetings in place of the CJCC Coordinator.

Dwyer arrived at 8:41 a.m.

**Approve Minutes from November 9, 2009 Meeting**

The minutes of November 9, 2009, were approved with unanimous consent.

**Discuss & Consider Bureau of Justice Assistance (BJA)/Center for Substance Abuse Treatment (CSAT) Grant Application**

Luczaj said she recently learned of an opportunity to apply for a grant through the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA) and U.S. Department of HHS,

Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment (CSAT) due February 11, 2010. The grant for the amount of \$1,275,000 (\$300K from BJA and \$975K from CSAT), would run for three years from October 1, 2010 to September 30, 2013 targeting 150 fourth offense OWI offenders and eliminating the waiting list of third OWI offenders. Components of the grant include case management, screening and assessment, treatment services, medication-assisted treatment (MAT), wraparound services, evaluation and staff training. The grant's 25% in-kind match requirement of the \$300K BJA allotment would easily be covered with items such as program space, public defenders, court reporters, bailiffs, etc. Luczaj discussed the grant opportunity with Matt Hiller who agreed it would be beneficial to target fourth offense OWI offenders and eliminate the third time offenders waiting list.

Luczaj said the MAT component was added as part of the comprehensive treatment plan per the recommendation of the grant solicitation. Funding will provide Naltrexone to participants who do not have the means to pay for it. The daily pill form of this medicine was chosen over the one shot per month variety due to the incredible cost savings present in the daily version. Both RX are equally effective but daily pill taking can be challenging for participants to remember. Schuler said HHS has had good success with the daily pill with supervision.

Luczaj said the ATC Subcommittee discussed and approved the grant application. Schimel said the committee thoroughly reviewed all aspects of the grant application and did not have a significant issue with the MAT component.

Davis asked Luczaj to email and discuss the grant application information with Judge Kieffer.

Schuler said this funding will allow Waukesha County to treat 150 people who would normally go without treatment. It is impossible to say how many would get into more serious events if they did not receive treatment. The bottom line is, if you use a grant well but cannot maintain the programming after the grant ends, the community benefits from the services that were provided. The county will benefit from the opportunity to perfect and further use screening tools.

MOTION: Dwyer moved, Schuler second, to approve the Bureau of Justice Assistance (BJA)/Center for Substance Abuse Treatment (CSAT) grant application. Motion carried 4-0.

### **Discuss & Consider Adding Alcohol Treatment Court Graduate to ATC Subcommittee as a Voting Member**

Luczaj said the ATC Subcommittee discussed Karl Held's suggestion of adding an ATC graduate to the ATC subcommittee. The National Association of Drug Court Professionals currently has no research on the success of adding ATC graduates to ATC committees but the organization does recommend graduates with a minimum of four years of sobriety. All of the ATC Subcommittee members except one were in favor of the proposal with the following parameters: candidate must be a graduate of the Waukesha County ATC program with four years of sobriety and fill a renewable, one-year term. Judge Foster has recommended a potential candidate. Schimel said the dissenting member did not feel the graduate would have a broad enough sense of the community but he feels a graduate member could provide thoughts and insights into such things as fees, sanctions, program effectiveness, etc. There is only a small group of graduates who fulfill the parameters because of the infancy of the program. Schuler said adding "graduates" to advisory committees is a trend with other ATC and mental health programs. The support, insight and encouragement past participants can provide is invaluable. The county has had many positive experiences with citizen members on committees.

Davis said most graduates have only 18 to 24 months of sobriety. Davis said he does not want sobriety to be a requirement. Schuler asked if the recommendation of four years of sobriety is rigidly set?

Luczaj said the subcommittee seemed firm on the sobriety requirement because it comes as a

recommendation from NADCP and they do not want someone on the committee in the beginning stages of their recovery who may have a greater likelihood to relapse. Schuler asked what would happen if the member relapsed. Schimel said the requirements could state four years of sobriety recommended but not required.

MOTION: Dwyer moved, Schuler second, to approve the addition of an ATC graduate member, at one-year renewable terms meeting the criteria set by the ATC Subcommittee. Motion carried 4-0.

**Discuss Agenda Items for 1/27 CJCC Meeting**

- Update on CDBG/CJCC Reentry Employment Services RFP and contract
- Update on the Bureau of Justice Assistance/Center for Substance Abuse Treatment Grant Application
- Update by Marcia Jante regarding her retirement and future plans for the Education and Public Relations Committee
- Update on Plan for CJCC Coordinator Maternity Leave Coverage
- Update on the Huber Study Committee
- Update on Day Reporting Program
- Report on changes to OWI laws effective July 1, 2010.

**Next CJCC Executive Committee Meeting**

Monday, February 8, 2010 @ 8:30 a.m. in room C179

(Dwyer will chair this meeting because Davis will be unable to attend.)

**Next CJCC Meeting**

Wednesday, January 27, 2010 @ 8:30 a.m. in room C179.

The meeting adjourned at 9:13 a.m.